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# Circular Letter

TO: EMPLOYERS COVERED BY CALPERS, EMPLOYEE ORGANIZATIONS

AND OTHER INTERESTED PARTIES

MEETING NOTICE OF THE CALPERS BOARD OF ADMINISTRATION, ITS SUBJECT:

COMMITTEES AND ADVISORY PANELS

The CalPERS Board of Administration, its Committees and Advisory Panels are scheduled to meet on the following days in November. All meetings will be held in public session unless otherwise noted.

## Benefits and Program Administration Committee

Date and Time: Monday, November 17, 2008, 8:30 a.m.

Location: Auditorium, Lincoln Plaza North, 400 Q Street, Sacramento, CA

#### **Investment Committee**

Date and Time: Monday, November 17, 2008, 9:00 a.m., or upon adjournment or recess of

the Benefits and Program Administration Committee, whichever is later

Location: Room 1150, Lincoln Plaza North, 400 Q Street, Sacramento, CA

The Committee will meet in closed session to discuss personnel and investment matters pursuant to Government Code sections 11126(a)(1) and (c)(16).

#### **Investment Committee**

Date and Time: Monday, November 17, 2008, 9:30 a.m., or upon adjournment or recess of the Investment Committee closed session, whichever is later

Location: Auditorium, Lincoln Plaza North, 400 Q Street, Sacramento, CA

A closed session will be held upon adjournment or recess of the open session to consider investment matters, litigation matters, and Chief Investment Officer recruitment pursuant to Government Code sections 11126(c)(16), 11126(e), and 11126(g)(1).

### Finance Committee

Date and Time: Monday, November 17, 2008, 1:00 p.m., or upon adjournment or recess of

the Investment Committee, whichever is later

Location: Auditorium, Lincoln Plaza North, 400 Q Street, Sacramento, CA

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### **Board of Administration**

Date and Time: Tuesday, November 18, 2008, 8:30 a.m.,

Location: Room 1140, Lincoln Plaza North, 400 Q Street, Sacramento, CA

Members of the Board will attend the Responsible Contractor Program Policy Review

Workshop

### Board of Administration

Date and Time: Tuesday, November 18, 2008, 1:00 p.m., or upon adjournment or recess of

the Responsible Contractor Program Policy Review Workshop, whichever is later

Location: Room 1140, Lincoln Plaza North, 400 Q Street, Sacramento, CA

Members of the Board will attend Media Training.

## Health Benefits Committee

Date and Time: Wednesday, November 19, 2008, 8:30 a.m.

Location: Auditorium, Lincoln Plaza North, 400 Q Street, Sacramento, CA

A closed session will be held to discuss health plan negotiations pursuant to Government Code section 11126(c)(17) and the Long Term Care Program pursuant to Government Code section 11126(b)

Code section 11126(h).

## Chief Investment Officer Search Subcommittee

Date and Time: Wednesday, November 19, 2008, 1:00 p.m., or upon adjournment or

recess of the Health Benefits Committee, whichever is later

Location: Executive Conference Room, Lincoln Plaza North, 400 Q Street,

Sacramento, CA

The Subcommittee will meet in closed session to discuss Chief Investment Officer Recruitment pursuant to Government Code sections 11126(a)(1) and (g)(1).

#### Board of Administration

Date and Time: Thursday, November 20, 2008, 8:00 a.m.

Location: Room 1150, Lincoln Plaza North, 400 Q Street, Sacramento, CA

The Board will meet in closed session to discuss personnel, employment, and performance matters pursuant to Government Code sections 11126(a)(1) and (g)(1).

#### Board of Administration

Date and Time: Thursday, November 20, 2008, 9:00 a.m. or upon adjournment or recess of the closed session of the Board of Administration, whichever is later

Location: Auditorium, Lincoln Plaza North, 400 Q Street, Sacramento, CA

The Board will meet in closed session to discuss litigation matters pursuant to Government Code section 11126(e).

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## Chief Executive Officer Recruitment Subcommittee

Date and Time: Thursday, November 20, 2008, 10:30 a.m., or upon adjournment or recess of the Board of Administration meeting, whichever is later

Location: Executive Conference Room, Lincoln Plaza North, 400 Q Street, Sacramento. CA

Address of telephonic location: Park Hyatt Dubai, Baniyas Road, Dubai, United Arab Emirates

The Subcommittee will meet in closed session to discuss Chief Executive Officer Recruitment pursuant to Government Code sections 11126(a)(1) and (g)(1).

The Board would be pleased to have you or representatives of your agency at the public sessions. The facilities are accessible to persons with disabilities. Requests for sign language or captioning services require a minimum of 72 hours notice. To request service, please call (916) 795-3065 (voice or TTY).

Items scheduled for the public sessions of the meetings are listed on the attached agendas. This information is also available on the CalPERS website at www.calpers.ca.gov. Please contact Cheree Swedensky, at (916) 795-3128, with any questions regarding the meetings. Thank you.

KENNETH W. MARZION Interim Chief Executive Officer

Attachment

### BENEFITS AND PROGRAM ADMINISTRATION COMMITTEE

**November 17, 2008** 

8:30 a.m.

Robert F. Carlson Auditorium Lincoln Plaza North 400 Q Street Sacramento, CA

## **COMMITTEE MEMBERS**

Kurato Shimada, Chair Rob Feckner, Vice Chair John Chiang George Diehr David Gilb Henry Jones Priya Mathur Louis F. Moret Tony Oliveira

## **AGENDA**

	1.	Call to Order and Roll Call
	2.	Approval of the October 21, 2008 Benefits and Program Administration Committee Meeting Minutes
Action/Gina Ratto	3.	Policy on Disclosure of Communications
Information/Ron Seeling	4.	Results of the June 30, 2007 Actuarial Valuations for Public Agencies
Information/Darryl Watson	5.	Alternative Retirement Program (ARP)
Information/Donna Lum	6.	Member Branch Performance Measures
Information/Lori McGartland	7.	Employer Customer Inquiry Performance Measures
Information/Ron Seeling	8.	Chief Actuary Report

Assistant Executive Officer Report

Information/Donna Lum

9.

# Information/Donna Lum 10. Draft Agenda for December 16, 2008 Benefits and Program Administration Committee Meeting

## 11. Public Comment

NOTE: Items designated for information are appropriate for Committee action if the Committee wishes to take action. Any agenda item properly noticed for this committee meeting may be brought to the full Board at its next regularly scheduled meeting.

#### INVESTMENT COMMITTEE

November 17, 2008

9:00 a.m.

or Upon Adjournment or Recess of the Benefits and Program Administration Committee Meeting, Whichever is Later

Robert F. Carlson Auditorium Lincoln Plaza North 400 Q Street Sacramento, CA

## **COMMITTEE MEMBERS**

George Diehr, Chair Priya Mathur, Vice Chair Marjorie Berte John Chiang Rob Feckner

David Gilb Henry Jones Bill Lockver

Louis F. Moret Tony Oliveira Anne Sheehan Kurato Shimada Charles Valdes

CLOSED SESSION 9:00 a.m.

Interim Chief Investment Officer's Briefing on Market and Personnel Issues (Government Code sections 11126(a)(1) and 11126(c)(16))

OPEN SESSION 9:30 a.m. or Upon Adjournment or Recess of the Closed Session,

Whichever is Later

CLOSED SESSION Upon Adjournment or Recess of Open Session

(Government Code sections 11126(c)(16), 11126(e), and 11126(g)(1))

## **AGENDA**

## **OPEN SESSION**

1.	Call to Order and Roll Call
2.	Approval of the October 20, 2008 Open Session Minutes
3.	October 2008 Policy Subcommittee Report and Ratification of Revisions to Policies Relevant to the Synthetic Enhanced Equity Strategy Portfolio a. Revision of Policies on Low Duration Fixed Income Program, Internally Managed Global Enhanced Equity Strategies, and Development of Derivatives Strategies
4.	<ul> <li>Total Fund</li> <li>a. Asset Allocation Update</li> <li>b. Environmental Programs Update</li> <li>c. Investment Office Technology Update</li> <li>d. Board's Independent Investment</li></ul>
5.	Real Estate a. Housing Program Update
6.	Alternative Investments Management (AIM)
7.	Inflation-Linked Asset Class (ILAC) a. Implementation Update
8.	Global Fixed Income  a. Selection of High Yield Fixed Income Manager
9.	Global Equity
10.	Global Equity – Corporate Governance  a. Institutional Investor Response to Market Conditions
11.	Supplemental Income Plans (SIP)
	<ol> <li>3.</li> <li>4.</li> <li>7.</li> <li>8.</li> <li>9.</li> </ol>

Information / Anne Stausboll 12. Chief Investment Officer's/Chief Operating Investment

Officer's Report

a. Consolidated Investment Activity Report

b. Chief Operating Investment Officer's Status Report

c. 2008 Annual Agenda Item Calendar

Information 13. Draft Agenda for December 15, 2008

14. Public Comment

Note: Items designated for information are appropriate for Board/Committee action if the Board/Committee wishes to take action. Any agenda item from a properly noticed Subcommittee meeting held immediately prior to this meeting may be reported on or presented to the Investment Committee for its consideration.

## <u>AGENDA</u>

## **CLOSED SESSION** Upon Adjournment or Recess of Open Session

(Government Code section 11126(c)(16); Government Code section 11126(e) [Item 4a only]; and Government Code section 11126(g)(1) [Item 13 only])

1. Call to Order and Roll Call

Approval of the October 20, 2008 Closed Session Minutes

Total Fund

Information / Farouki Majeed Information / Leon Shahinian and Curtis Ishii

Action

a. Asset Allocation and Liquidity Update

b. Municipal Monoline Insurer

4. Real Estate

Information / Ted Eliopoulos Information / Ted Eliopoulos

a. Portfolio Sector and Partnership Update

b. Strategic Plan Implementation Update

Information 5. Alternative Investments Management (AIM)

Information 6. Inflation-Linked Asset Class (ILAC)

7. Global Fixed Income

Information / Curtis Ishii Information / Curtis Ishii

a. Low Duration Fixed Income Portfolio Update

b. External Manager Update

8. Global Equity

Information / Eric Baggesen

a. External Manager Update

Information	9.	Supplemental Income Plans (SIP) a. External Manager Update
Information / Anne Stausboll	10.	Chief Investment Officer's/Chief Operating Investment Officer's Report a. Status of Action Items Not Yet Reported
Information / Anne Stausboll	11.	Activity Reports a. Alternative Investments Management b. Real Estate c. Risk Managed Absolute Return Strategies d. Corporate Governance e. Inflation-Linked Assets
Information / Anne Stausboll and Chris O'Brien	12.	Chief Investment Officer Recruitment

### **FINANCE COMMITTEE**

**November 17, 2008** 

1:00 p.m. or Upon Adjournment or Recess of the Investment Committee Meeting, Whichever is Later

Robert F. Carlson Auditorium Lincoln Plaza North 400 Q Street Sacramento, CA

## **COMMITTEE MEMBERS**

Tony Oliveira, Chair John Chiang, Vice Chair Henry Jones Bill Lockyer Louis F. Moret Kurato Shimada Charles Valdes

## **AGENDA**

- 1. Call to Order and Roll Call
- 2. Approval of September 16, 2008, Meeting Minutes

### <u>AUDITS</u>

Information Larry Jensen 3. Chief Auditor Report

Action Larry Jensen 4. Draft Audited Financial Statements

### **COMPLIANCE**

Information Debbie Bennett 5. Office of Enterprise Compliance Quarterly Status Report

Information Sherry Johnstone 6. Compliance Office Report

## **INFORMATION TECHNOLOGY SERVICES**

Info	rmation
Teri	<b>Bennett</b>

7. Assistant Executive Officer's Report on Branch Activities

## **BUDGETS**

Action		
Steve Pietrowski		

8. Budget Increase Due to 2008-09 Budget Change Proposals (BCP) and Spring Finance Letter

## Action Russell Fong

9. Fiscal Year 2008-09 Mid-Year Budget Revisions (First Reading)

## **ADMINISTRATIVE SERVICES**

Information John Hiber 10. Assistant Executive Officer Report

Information John Hiber 11. Proposed December 2008 Agenda

12. Public Comment

NOTE: Items designated for information are appropriate for Committee action if the Committee wishes to take action. Any agenda item properly noticed for this Committee meeting may be brought to the full Board at its next regularly scheduled meeting.



## **Responsible Contractor Program Policy Review**

Tuesday, November 18, 2008 8:30 a.m.

Lincoln Plaza North 400 Q Street, Room 1140 Sacramento, California

#### **AGENDA**

Workshop Moderator: Allan Emkin, Pension Consulting Alliance **Opening Remarks** 8:30 Rob Feckner President, Board of Administration 8:35 Introductions Anne Stausboll Interim Chief Investment Officer, CalPERS 8:45 Background and History of the RCP Allan Emkin 8:55 Policy Review Process and Framing Laurie Weir Portfolio Manager, CalPERS Real Estate Issues: Neutrality, Monitoring and Enforcement 9:20 Legal Issues Peter Mixon, General Counsel, CalPERS Stacey Leyton, Altshuler Berzon LLP Steve Wheeless, Steptoe and Johnson LLP Stephen Harris, Lipsig, Paul, Hastings, Janofsky & Walker LLP 9:50 Break 10:05 Panelists SEIU (confirmed) Labor Representatives AFSCME (invited) Ken Casarez, LIUNA (confirmed) Ivana Krajcinovic, UniteHere (confirmed) Avi Shemesh, CIM Group (confirmed) **Investment Partners** Andrew Miller, Miller Capital (confirmed) Brett Munger, Commonwealth Pacific (confirmed) Resmark Equity Partners (invited) 10:45 Public Comment 11:10 Board Discussion

Allan Emkin

Rob Feckner

11:40 Next Steps

11:45 Closing Remarks

#### **HEALTH BENEFITS COMMITTEE**

November 19, 2008

8:30 a.m.

Robert F. Carlson Auditorium Lincoln Plaza North 400 Q Street Auditorium Sacramento, CA

## **COMMITTEE MEMBERS**

Priya Mathur, Chair
George Diehr, Vice Chair
John Chiang
Rob Feckner
David Gilb
Henry Jones
Bill Lockyer
Tony Oliveira
Anne Sheehan

CLOSED SESSION: 8:30 a.m. HEALTH PLAN CONTRACT NEGOTIATIONS

(Government Code section 11126(c)(17)) AND LONG TERM CARE PROGRAM COMPETITIVE STRATEGY AND RATES

(Government Code section 11126(h))

OPEN SESSION: 9:30 a.m. or Upon Adjournment or Recess of Closed

Session, Whichever is Later

### **AGENDA**

- Call to Order and Roll Call
- 2. Approval of October 21, 2008, Health Benefits Committee Meeting Minutes
- 3. Program-Wide Reports

Information/Gregory Franklin a. Health Benefits Branch Strategic Direction

	4.	Long-Term Care Activities
Action/Gregory Franklin Action/Gregory Franklin		<ul><li>a. Long-Term Care Group Contract Extension</li><li>b. Approval of Long-Term Care Program Application Period</li></ul>
	5.	Health Maintenance Organization Activities
Information/Gregory Franklin		<ul> <li>Kaiser Permanente's Proposed Plan by Plan Analysis</li> </ul>
Action/Gregory Franklin	6.	National Coalition of Health Care Membership
Information/Gregory Franklin	7.	Assistant Executive Officer Report <ul><li>Annual Calendar Review</li><li>Health Benefits Branch Assignment Matrix</li></ul>
Information	8.	Proposed Agenda for December 16, 2008, Health Benefits Committee Meeting
Information	9.	Public Comment

NOTE: Items designated for information are appropriate for Committee action if the Committee wishes to take action. Any agenda item acted upon at this committee meeting may be brought to the full Board at its next regularly scheduled meeting.

### **HEALTH BENEFITS COMMITTEE**

November 19, 2008

8:30 a.m.

CLOSED SESSION: HEALTH PLAN CONTRACT NEGOTIATIONS (Government

Code section 11126(c)(17)) AND LONG TERM CARE PROGRAM COMPETITIVE STRATEGY AND RATES

(Government Code section 11126(h))

## Agenda

- 1. Call to Order and Roll Call
- 2 Long-Term Care Program Competitive Strategy
- 3. Health Maintenance Organization Contract Negotiations

### CHIEF INVESTMENT OFFICER SEARCH SUBCOMMITTEE

**November 19, 2008** 

1:00 p.m.
or Upon Adjournment or Recess of the
Health Benefits Committee Meeting, Whichever is Later

Executive Conference Room Lincoln Plaza North 400 Q Street Sacramento, CA

## **COMMITTEE MEMBERS**

Rob Feckner George Diehr Bill Lockyer Priya Mathur Louis F. Moret Tony Oliveira

## **AGENDA**

CLOSED SESSION (Gov. Code Sections 11126(a)(1) and (g)(1))

Call to Order and Roll Call

Action/Chris O'Brien

2. Review of Chief Investment Officer Candidates and Selection for First Round Interviews

Information/Chris O'Brien

3. Review of Interview Process

NOTE: Items designated for information are appropriate for Committee action if the Committee wishes to take action. Any agenda item acted upon at this committee meeting may be brought to the full Board at its next regularly scheduled meeting.

November 20, 2008

9:00 a.m.

Robert F. Carlson Auditorium Lincoln Plaza North 400 Q Street Sacramento, CA

## **MEMBERS**

Rob Feckner, President
George Diehr, Vice President
Marjorie Berte
John Chiang
David Gilb
Henry Jones
Bill Lockyer
Priya Mathur
Louis F. Moret
Tony Oliveira
Anne Sheehan
Kurato Shimada
Charles Valdes

### **AGENDA**

CLOSED SESSION 8:00 A.M. (Gov. Code secs. 11126(a)(1) and (g)(1)) INTERIM CHIEF EXECUTIVE OFFICER'S BRIEFING ON PERFORMANCE, EMPLOYMENT AND PERSONNEL ISSUES

## OPEN SESSION 9:00 A.M. OR UPON ADJOURNMENT OF CLOSED SESSION, WHICHEVER IS LATER

- 1. Call to Order and Roll Call
- 2. Pledge of Allegiance
- 3. Approval of Meeting Minutes

## **INVESTMENTS**

	<u>INVE</u>	<u>INVESTMENTS</u>			
Ms. Stausboll	4.	Interim Chief Investment Officer's Report			
	Comi	Committee Reports			
	Held	(Any Agenda Item from a Properly Noticed Committee Meeting Held Prior to this Meeting May be Reported on or Presented to the Board for its Consideration).			
Mr. Diehr	5.	Investment Committee (Oral)			
Mr. Shimada	6.	Benefits and Program Administration Committee (Oral)			
Ms. Mathur	7.	Health Benefits Committee (Oral)			
Mr. Oliveira	8.	Finance Committee (Oral)			
Ms. Mathur	9.	Performance and Compensation Committee (Oral)			
	Gene	<u>eral</u>			
Mr. Marzion	10.	Board Meeting Calendar			
Mr. Marzion	11.	Interim Chief Executive Officer's Report (Oral)			
Ms. Bennett Mr. Seeling Mr. Jasper	12.	Pension System Resumption (PSR) Project Update			
	Gove	ernmental Affairs			
Mr. Brown	13.	Board's State Legislative Program/Board's Position on State Legislation			
Mr. Brown	14.	Board's Federal Legislative Program/Board's Position on Federal Legislation			
	<u>Lega</u>	<u>l</u>			
Mr. Mixon	15.	Proposed Decisions of Administrative Law Judges A. Nancy Lugo B. Angela Andrade C. Linda L. Doyle D. Darlynda L. Butler E. Linda Gallegos F. Antoinette Morehead			

Mr. Mixon 16. Full Hearing – Cameron Eckles

Mr. Mixon 17. General Counsel's Report

A. Annual Litigation Report

B. Assignment Matrix

Mr. Mixon 18. **CLOSED SESSION** 

A. City of Vallejo, U.S. Bankruptcy Court, Eastern District of California, Case No. 2008-26813-A-9 (Gov. Code section 11126(e))

## **Other**

Mr. Feckner 19. Board Travel Approvals

Mr. Marzion 20. Draft Agenda for December 18, 2008 Meeting

21. New Business Agenda Setting

22. Public Comment

Note: Items designated for information are appropriate for Board/Committee action if the Board/Committee wishes to take action. Any agenda item from a properly noticed Committee meeting held immediately prior to this Board meeting may be considered by the Board.

### CHIEF EXECUTIVE OFFICER RECRUITMENT SUBCOMMITTEE

November 20, 2008

11:00 a.m.
or Upon Adjournment or Recess of the
Board of Administration Meeting, Whichever is Later

Executive Conference Room Lincoln Plaza North 400 Q Street Sacramento, CA

## **COMMITTEE MEMBERS**

Rob Feckner George Diehr John Chiang David Gilb Henry Jones Kurato Shimada

## **AGENDA**

#### **CLOSED SESSION**

(Gov. Code Sections 11126(a)(1) and (g)(1))

1. Call to Order and Roll Call

Action/Chris O'Brien

2. Review of Chief Executive Officer Candidates and Selection for Interviews

Information/Chris O'Brien

3. Review of Interview Process

NOTE: Items designated for information are appropriate for Committee action if the Committee wishes to take action. Any agenda item acted upon at this committee meeting may be brought to the full Board at its next regularly scheduled meeting.